

Standing Rules  
Idaho FFA Board of Directors  
*Approved 1-7-23*

1. Board Membership
  - a. The members of the Board are outlined in the Idaho FFA Association Constitution and Bylaws.
  - b. A vacancy on the Board of Directors will be filled by the representative organization upon approval of the Board.
2. Board Officers
  - a. The officers of the Board will be the two co-chairmen, secretary, and treasurer.
3. Board Meetings
  - a. The Idaho FFA Board of Directors will meet biannually during Summer Conference and the Mid-Winter Meeting in person as well as Spring and Fall meetings remotely. A call for each Board meeting will be sent out at least two weeks prior to the meeting.
  - b. Special meetings of the Board may be called by the co-chairmen or upon request of 5 board members.
  - c. Board meetings are open to the public. A time to hear comments and questions from interested individuals is allowed in the meetings with notification to the co-chairmen in advance of the meeting.
  - d. Board meetings may be conducted using technology as needed. Board members need to be able to hear each other and freely make motions, participate in debate, and vote by roll call.
  - e. The agenda for Board meetings will be developed by the FFA Executive Director in consultation with the State FFA Advisor and co-chairs.
  - f. Minutes will be placed on the Idaho FFA Association website once they are approved by the Board. All board meetings will be recorded if feasible. Draft minutes will be posted to the Idaho FFA and IATA website within two weeks of adjournment of a meeting.

- g. Prior to the first board meeting after newly elected state officers or any meeting where new board members will be joining a meeting, a Board Orientation Meeting will be held.
- 4. Executive Committee
  - a. Board Composition
    - i. The Executive Committee of the Board of Directors will be made up of the following six individuals:
      - (1) Board Co-Chairmen (Adult Chair and State FFA President)
      - (2) State FFA Advisor
      - (3) State FFA Executive Director
      - (4) IATA President
      - (5) Two Board Members At-Large (elected by the board)
  - b. Executive Committee Duties and Powers
    - i. The Executive Committee shall have general supervision of the affairs of the Idaho FFA Association between its Board of Directors meetings.
  - c. Executive Committee Meetings
    - i. A meeting of the Executive Committee can be called by a Board Co-Chairman and the State FFA President.
    - ii. Executive Committee meetings and business can be conducted face-to-face, virtually, or using email communications to make motions, participate in audio or written discussion, and vote on important items of business that must be addressed before the next meeting of the entire Board of Directors.
- 5. Board Committees
  - a. Special committees of the board can be approved by vote of the board, by the Co-Chairmen, or the State FFA President.
- 6. Parliamentary Authority
  - a. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board of Directors in all cases in which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of the Idaho FFA Association and any special rules of order the Board may adopt.

7. Amendment of Standing Rules

- a. These standing rules can be amended by a 2/3 vote of the Board of Directors or a majority vote when notice was given at the previous Board meeting or in the call for the meeting.