



Idaho FFA
ASSOCIATION

Constitution and By-Laws
(Revised 2021)

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IDAHO FFA ASSOCIATION CONSTITUTION

ARTICLE I. NAME AND PURPOSE

Name The name of this organization shall be the Idaho FFA Association. The letters "FFA" and "IDFFA" may be used to designate the organization, its units, or members thereof.

Purpose The purposes for which this association is formed are as follows:

1. To be an integral part of the organized instructional programs in Agriculture, Food, and Natural Resources (AFNR) which includes preparation for occupations in Agriculture and Natural Resources Career Pathways: Animal Systems; Plant Systems; Power, Structural and Technical Systems; Agribusiness Systems; Natural Resource Systems; Food Products and Processing Systems; and Environmental Service Systems representing those programs that qualify for assistance under federal and state career and technical education legislation.
2. To build the confidence of students in themselves and their work by developing desirable work habits and the effective use of their time by learning to assume responsibilities and by developing personal and occupational competencies in communications, human relations, and social abilities leading to intelligent choices of careers, and successful employment, including entrepreneurship in agriculture.
3. To foster programs and activities which will develop occupational pride and responsibility, leadership, character, scholarship, citizenship, patriotism, thrift, and the improvement in community life by encouraging members to improve the home and its surroundings and to develop and improve the community, including its economic, environmental and human resources.
4. To recognize achievement in supervised agricultural experience programs, scholarship, leadership and other individual and group achievements by providing awards to deserving members.

ARTICLE II. ORGANIZATION

Organization The Idaho FFA Association is a state organization of affiliated district associations, which are in turn composed of local chapters in schools offering organized instruction in AFNR under the provisions of the National Vocational Education Acts. More than one chapter may be chartered in a school when authorized by the State FFA Board of Directors.

Chapters Active chapters of the FFA for students enrolled in schools of less than college grades shall be chartered only in such schools where recognized systematic instruction in AFNR in the all- day or day-unit type is offered under the provisions of the National Vocational Education Acts.

Delegates Delegates from local chapters shall meet in district conventions, organize, and adopt a district constitution and bylaws not in conflict with the state and national constitutions, elect officers, set up a program of activities, and apply to the state

advisor for membership in the Idaho FFA Association. Upon receipt of a charter from the state association, its chapters and the members thereof will be recognized as members of the FFA.

Associations

1. The district associations of the FFA in Idaho shall be known as:
 - Boise Valley District
 - East Magic Valley District
 - North Magic Valley District
 - Northern Idaho District
 - North Upper Snake River Valley District
 - South Upper Snake River Valley District
 - Southeastern Idaho District
 - South Magic Valley District
 - Treasure Valley District
 - Western Idaho District
2. New chapters seeking membership in the Idaho FFA Association will be assigned to one of the ten district associations by the State FFA Board of Directors. Assignment will be made primarily on a geographic basis.

ARTICLE III. MEMBERSHIP

Section A Membership in this organization shall be of three types: (1) Active, (2) Alumni and Supporters and (3) Honorary.

Section B Active Membership

Any student who is regularly enrolled in an all-day or day-unit in AFNR class starting in the 7th grade until active membership expires is entitled to become an active member of a chartered FFA chapter. To retain membership during high school, the member must be enrolled in at least one AFNR course during the school year and/or follow a planned course of study for an agricultural occupation which includes a supervised agricultural experience program, the objective of which is establishment in an agricultural occupation. Members may retain active membership until November 30, following the fourth National FFA Convention after graduating from high school.

A member who is in good standing at the time of induction into the armed forces of United States of America shall be in good standing during the period of active service without further payment of dues or attendance at meetings. Time spent in the armed forces shall not be considered as elapsed time in determining the maximum period of four conventions following graduation from high school or leaving high school. Members making use of this waiver of service time for the purpose of maintaining active membership for application for advanced degrees must resume active participation within six months after having been honorably discharged from

service, indicating such a desire by payment of dues and attendance at meetings. Members participating in the six-month armed service program shall be eligible for one full year of extended membership. No individual, however, may retain active membership beyond their 23rd birthday.

Section C Alumni and Supporters Membership

Membership shall be open to former active FFA members, collegiate or honorary FFA and NFA members, present and former professional AFNR educators, parents of FFA members, and others interested in and supporting the FFA.

Section D Honorary Membership

Farmers, school superintendents, principals, members of boards of education, chapter advisors, teachers, staff members in agricultural education, businessmen, and others who are helping to advance agricultural science and technology and the FFA, and who have rendered outstanding service may be elected to honorary membership by a majority vote of members present at any regular meeting. Honorary membership shall be limited to the honorary chapter FFA degree in local chapter and the honorary state FFA degree in the state association.

ARTICLE IV. EMBLEM

Section A The emblem of the FFA shall be made up of five symbols, namely: (1) the plow, representing the tillage of the soil, the basis of modern agriculture; (2) the owl, representing wisdom; (3) the rising sun, representing progress; (4) a cross section of an ear of corn, representing common agricultural interests, since corn is native to America and is grown in every state; and (5) an American eagle surmounting the cross section of the ear of corn, indicating the national scope of the organization. The emblem shall also carry the three letters "FFA" and the words "Agricultural Education."

Section B All members shall be entitled to wear the emblem.

ARTICLE V. MEMBERSHIP GRADES AND PRIVILEGES

Section A There shall be five grades or degrees of membership based upon achievement. These grades are (1) Discovery FFA Degree; (2) Greenhand FFA Degree; (3) Chapter FFA Degree; (4) State FFA Degree; and (5) American FFA Degree. All Discovery Degree recipients are entitled to wear the blue emblem pin. All Greenhands are entitled to wear the bronze emblem pin. All Chapter FFA Degree recipients are entitled to wear the silver emblem pin. All State FFA Degree recipients are entitled to wear the gold emblem charm. All American FFA Degree recipients are entitled to wear the gold emblem key.

Section B Discovery FFA Degree

On meeting the following minimum qualifications, the Discovery Degree may be conferred by the chapter:

1. Enroll in an AFNR class for at least a portion of a school year while in grades 7 – 8.
2. Become a dues-paying FFA member at the chapter, state, and national levels.

3. Participate in at least one FFA chapter activity outside of scheduled class time.
4. Have an understanding of agriculture-related careers and entrepreneurship opportunities.
5. Become familiar with the local FFA chapter's Program of Activities (POA).
6. Submit a written application for the degree.

Section C Greenhand Degree

On meeting the following minimum qualifications, the Greenhand Degree may be conferred by the chapter:

1. Be regularly enrolled in an AFNR course and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA creed and motto.
3. Describe the FFA emblem, colors, and symbols.
4. Explain the proper use of the FFA jacket.
5. Have satisfactory knowledge of the history of the organization.
6. Know the duties and responsibilities of FFA members.
7. Personally own or have access to an Official FFA Manual.
8. Submit a written application for the Degree for chapter records.

Section D Chapter FFA Degree

On meeting the following minimum qualifications, the Chapter FFA Degree may be conferred by the chapter:

1. Must have received the Greenhand Degree.
2. Must have satisfactorily completed at least one year of systematic school instruction in AFNR at or above the ninth (9th) grade level.
3. Have satisfactory knowledge of the local constitution and of the local program of activities.
4. Satisfactorily participated in at least three official functions in the chapter program of activities.
5. Have earned and productively invested at least \$150 by the member's own effort or worked 45 hours (other than scheduled class time) in a Supervised Agricultural Experience Program and have plans for continued growth in the SAE program.
6. Demonstrate ability to effectively lead a group discussion for 15 minutes.
7. Demonstrate five parliamentary procedure abilities.
8. Demonstrate progress toward achievement of an Agricultural Proficiency Award on the local level.

9. Have a satisfactory scholastic record in an AFNR course.
10. Have participated in at least 10 hours of community service activities. Hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.
11. Submit application for the Degree for chapter records.
12. Meet other requirements as established by the chapter or State Association.

Section E

State FFA Degree

On meeting the following minimum qualifications, the State FFA Degree may be conferred by the State Association:

1. Have received the Chapter FFA Degree and have been an active member for at least two years (24 months).
2. While in high school, must have completed at least the second year of instruction in an AFNR course for an agricultural occupation; if out of high school,
3. must have completed the equivalent of two full years of systematic secondary school instruction (360 hours) in addition to a supervised agricultural experience program.
4. Have earned and productively invested at least \$1000 net income by their own efforts from their supervised agricultural experience program, or have worked (other than class scheduled time) at least 300 hours in a supervised agricultural experience, or combination thereof.

Demonstrate leadership ability by:

1. Performing ten parliamentary procedure activities.
2. Presenting a five-minute speech.
3. Serving as an officer and/or committee chairman, or a participating member of a major committee.
4. Has demonstrated competency in an agricultural occupation and has a satisfactory scholastic record as certified by the AFNR instructor and principal or superintendent.
5. Participate in the planning and completion of chapter Program of Activities.
6. Participate in five FFA activities above the chapter level.
7. Have participated in at least 25 hours within at least two different community service activities. Hours are in addition to and cannot be duplicated as paid or unpaid SAE hours.

Other requirements established by the State Association are:

1. A score of 80 percent or greater on a state FFA knowledge test prior to the deadline, with unlimited attempts.
2. A score of 80 percent or greater on a state parliamentary procedure test prior to the deadline, with unlimited attempts.

The Idaho Association shall be entitled to elect those qualified. Written records of achievement verified by the local advisor shall be submitted to district advisor on or before the date set by the district advisor. The district advisor in conjunction with the district president shall appoint a district selection committee to review the records, prepare briefs of the activities of the successful candidates, and submit recommendations to the state selection committee.

The state selection committee shall be appointed by the state advisor and shall submit recommendations of worthy candidates to the delegates at the next annual leadership conference. The delegates shall elect the candidates found most worthy to the State FFA Degree.

Section F

American FFA Degree

On meeting the following minimum qualifications, the American FFA Degree may be conferred by the National Organization:

1. Have received the State FFA Degree, have been an active member for the past three years (36 months) and have a record of satisfactory participation in the activities on the chapter and state levels.
2. Must have satisfactorily completed the equivalent of at least three years (540 hours) of systematic secondary school instruction in an ANFR program, or have completed at least the equivalent of 360 hours of systematic secondary school instruction in agricultural education and one full year of enrollment in a postsecondary agricultural program or have complete the program of agricultural education offered in the secondary school last attended.
3. Have graduated from high school at least 12 months prior to the national convention at which the degree is to be granted.
4. Have in operation and maintained records to substantiate an outstanding supervised agricultural experience program, through which the member has exhibited comprehensive planning and managerial and financial expertise.

A student after entering agricultural education must have:

1. Earned at least \$10,000 and productively invested at least \$7,500; or
2. Earned and productively invested \$2,000 and worked 2,250 hours in excess of scheduled class time. Any combination of hours, times a factor of 3.56, plus actual dollars earned and productively invested must be equal to or greater than the number 10,000. Hours used for the purpose of producing earnings reported as productively invested income shall not be duplicated as hours of credit to meet the minimum requirements for the degree.
3. Have a record of outstanding leadership abilities and community involvement and have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.
4. Have participated in at least 50 hours of community service, within at least three different community service activities. These hours are in addition to and cannot be duplicated as paid or unpaid supervised agricultural experience hours.

5. Applicants must complete and submit the current version of the American FFA Degree application authorized by the National FFA Organization.

ARTICLE VI. OFFICERS

Section A The constitutional officers of the State Association shall consist of a president, vice president, secretary, treasurer, reporter, and sentinel. The state program manager for agriculture, food, and natural resources education shall assume the responsibility of state advisor. All other state officers shall be elected annually by a majority vote of the delegates present at a regular state convention of FFA at the state FFA leadership conference. Duly elected officers of the state association may attend school outside the state of Idaho, provided such attendance does not interfere with the discharge of their duties as state officers.

The Idaho Association shall have an FFA member Parliamentarian. This Parliamentarian is to be selected by a written test given during the State Convention. The term of the Parliamentarian shall be the three days of the Convention. Each chapter shall be eligible to submit members to take the test.

Section B The officers of the district associations shall consist of a president, vice president, secretary, treasurer, reporter, sentinel, and advisor. These district officers, with the exception of the district advisor, shall be elected annually by a majority vote of the delegates present at a regularly called meeting of the district association of FFA. The advisor of the district association shall be appointed by the state advisor or selected by a method devised by the state advisor.

Section C Chapter officers shall consist of a president, vice president, secretary, treasurer, reporter, sentinel, and advisor. The local AFNR educator shall assume the responsibilities of local advisor. Officers other than the advisor shall be elected annually at a regular meeting of the local chapter of FFA. Any additional officers at the chapter level may be added at the discretion of the local FFA chapter advisor(s).

Section D Alumni and honorary members shall not vote nor shall they hold any office except that of advisor of the local chapter, district association, or state association.

Section E Only members who have been elected to the State FFA Degree are eligible to hold state office. Officers in the district associations may hold the Chapter FFA Degree, with the exception of the district president, who should hold a State FFA Degree. If a suitable State FFA Degree holder is not available for the district presidency, then a suitable Chapter FFA Degree holder may be elected.

ARTICLE VII. BOARD OF DIRECTORS

Section A The Idaho FFA Association Board of Directors shall include the following members:

- Six (6) constitutional officers described in Article VI. Section A
- Ten (10) District Directors of the Idaho Agriculture Teachers Association (IATA)
- IATA President
- IATA President-Elect
- IATA Past-President

- One (1) representative of the Idaho FFA Alumni Association
- One (1) representative of the Idaho FFA Foundation
- One (1) teacher educator representing the University of Idaho ~ Department of Agricultural and Extension Education
- One (1) past state FFA officer representing the immediate past officer team
- State FFA Advisor (ex-officio)
- State FFA Executive Director (ex-officio)

Section B The Board of Directors shall have the power to make decisions and oversee the operation of the Idaho FFA Association. The Board of Directors shall possess final approval of all actions of the Delegates at the annual State FFA Convention.

Section C The Board of Directors shall meet at least once per year to conduct the business of the Idaho FFA Association. Special meetings of the Board may be called by the President or by written request of three (3) Board members at any time. A majority of the Board members shall constitute a quorum.

ARTICLE VIII. MEETINGS

Section A The annual meeting of the state association shall be held at least 45 days prior to the meeting of the National FFA Convention. Business items for consideration at the annual state meeting shall be submitted to the state FFA advisor at least 30 days prior to the first day of the annual meeting.

Section B The annual meeting of each district association shall be held at least 15 days prior to the annual meeting of the state association of FFA. This annual meeting and other desired meetings of the district association shall be called by the district president at a time and place selected by the officers of the district association acting as an executive committee.

Section C Local chapters shall hold their meetings monthly or more often throughout the calendar year and at such time and place as may be decided upon by the officers of the local chapter and/or the chapter executive committee.

Section D The State FFA Association shall be entitled to two delegates to the National Convention plus additional delegates as determined by the national delegate formula.

Section E Each chapter shall be entitled to two delegates to the annual state meeting, providing their national and state dues are paid.

Section F Each district association shall decide on the number of delegates each local chapter shall be entitled to send to district meetings.

ARTICLE IX. DUES

Section A Annual membership dues in the national organization shall be fixed by the National Board of Directors on the basis of a budget submitted to and approved by delegates present at the national convention of FFA.

Section B Annual membership dues in the state association shall be fixed by the Board of Directors, subject to approval by a majority vote of the delegates present at the state association meeting of the FFA.

- Section C The dues of any district shall be fixed by a majority vote of a single representative of each chapter within the district.
- Section D The dues of any chapter shall be fixed by a majority vote of the membership of that chapter.

ARTICLE X. AMENDMENTS

- Section A Amendments to the state constitution and bylaws may be submitted in writing by any district association at any annual meeting of the state association. Amendments may also be submitted to the delegates of the convention by the Board of Directors, or a committee appointed by the State President with the approval of the Board of Directors. The amendment presented may be amended by a majority vote of the delegates present. However, the resultant constitutional amendment must receive a two-thirds majority vote of the delegates present for final adoption.
- Section B Bylaws may be adopted to fit the needs of the state association and the district associations, providing they are not in conflict with the state, district, or national constitutions. The national or state constitution or any part of them may be used as part of the constitution of district associations and local chapters.

IDAHO FFA ASSOCIATION BY-LAWS

ARTICLE I. DUTIES OF STATE OFFICERS

- Section A The President: It shall be the duty of the president to preside over all meetings of the state FFA association and serve as co-chair of the board of directors of the state association. The president shall call one meeting of the state association each year as directed by the Idaho Division of Career and Technical Education. The president shall call special meetings of the state association or of the State FFA Board of Directors of the state association when there is a demonstrated need for such meetings. The president shall appoint all committees except as otherwise herein noted, and may serve as ex-officio member of these committees
- Section B Vice President: It shall be the duty of the vice president elected at the state convention to represent the active members enrolled in all day AFNR classes, and to look after the special welfare of those active members through cooperation with members.
- Section C The Secretary: The secretary shall perform the duties common to such an office, such as keeping accurate records of the meetings of the state association and of the meetings of the State FFA Board of Directors. The secretary shall perform such other duties as directed by the state advisor or the State FFA Board of Directors.
- Section D Treasurer: The treasurer shall supervise the collection and disbursement of all FFA funds collected from local chapters and shall be assisted by the state advisor. The treasurer of each local chapter shall assist in this work by making collections from active members in the chapter and submitting payments and reports to the state treasurer with the signed confirmation of the local advisor as to the number of students and amounts paid.
- Section E The Reporter: The reporter shall assist chapter and district reporters in helping publicize the FFA. The reporter shall write articles, assemble the State FFA

Scrapbook, and maintain the state association's online presence.

Section F The Sentinel: The sentinel shall be responsible for the meeting room, officer equipment, and paraphernalia. The sentinel shall watch over the door to welcome friends and guests of the FFA. The sentinel will assist the president in maintaining order.

Section G The Advisor: The advisor is an ex-officio member of all committees. It is the advisor's duty to advise the board of directors and the other appointed committees on matters of policy and to assist the state officers in conducting meetings and carrying out programs of activities. The advisor shall review all applications for the American FFA Degrees.

The State Advisor shall act as an agent of the board of directors. The state advisor shall issue charters to chapters when requirements have been met as listed in Article IX Section A. The state advisor shall receive all reports from the association, review them, and inform the State FFA Board of Directors of any procedure which appears to be in conflict with the provisions of the State constitution. The state advisor shall submit a budget of proposed expenditures to the State FFA Board of Directors annually.

Section H Executive Director: The state FFA executive director shall act as an agent of the State FFA Association and state FFA advisor with a scope of work as approved by the state FFA advisor, University of Idaho Chair of the Department of Agricultural Education, Leadership, and Communications, and State FFA Board of Directors. The state executive director shall be in charge of arrangements for the annual state convention and may perform such other duties as directed by the executive committee.

ARTICLE II. COMMITTEES

Section A The president of the State FFA Association in conjunction with the state advisor shall appoint three committees annually: the nominating committee, the audit and budget committee, and the program of activities and resolutions committee. Other committees may be appointed at the discretion of the State FFA Board of Directors.

1. The nominating committee shall review applications and qualifications of members applying for state office and recommend a state officer slate to the voting delegation at the annual leadership conference.
2. The audit and budget committee shall audit the reports of the state treasurer and the financial report of the state advisor. Further, the committee shall prepare and present to the delegate assembly, an estimate of receipts and expenses for the next fiscal year.
3. The committee on program of activities and resolutions shall set up the annual program of activities of the state association and suggest ways and means by which it may be effectively carried out.

ARTICLE III. REPORTS TO THE STATE SECRETARY AND ADVISOR

Section A Each district secretary shall submit the following information to the state secretary and state advisor:

1. A list of newly elected district officers immediately following each annual election.
2. A report of any suggested changes in or amendments to the district or state constitution and bylaws immediately following each meeting of the district association.

ARTICLE IV. REPORTS TO NATIONAL FFA

Section A Each state association shall submit the following information to National FFA:

1. A list of the newly elected association officers immediately following each State Convention.
2. A report of any changes in or amendments to the association constitution and bylaws immediately following each association convention.
3. A list of official delegates prior to the national convention.
4. An annual association report furnished by National FFA, giving such data on status, activities and progress as may be deemed advisable and called for by the National Board of Directors.

ARTICLE V. PROCEDURE FOR DETERMINING STANDING OF DISTRICT ASSOCIATION AND MEMBERS OF LOCAL CHAPTERS

Section A A district association shall be considered in good standing in the state association and with the national organization of FFA when the following conditions are met:

1. All current annual state and national dues are paid by each chapter by the date specified by the State FFA Board of Directors and the National Board of Directors.
2. All reports submitted to Idaho FFA state staff are completed.
3. District constitution is not in conflict with the state and national constitutions.
4. District association and all its local chapters abide by all the provisions of the district, state and national constitutions and bylaws.
5. The state association, through the state advisor, must declare a chapter not in good standing and not a member of the district association when current annual state and national dues have not been paid by the chapter by the date specified by the State FFA Board of Directors and the National Board of Directors. The state advisor shall notify the district advisor of the chapters not in good standing. Reinstatement shall be subject to provisions of the district constitution and payment of state and national dues as prescribed. The state advisor shall notify the district advisor upon receipt of dues from the chapters.
6. A district association may declare a chapter not in good standing and not a member of the state association when they have not paid district dues as set and by date specified by the district constitution. Such

chapters shall be declared not in good standing by a majority vote of the delegates at a regular district meeting. The district advisor shall then notify the state advisor of such action. Reinstatement shall be by payment of the district dues and a majority vote of the delegates present at a district FFA meeting.

- Section B Members shall be considered active when they attend local chapter meetings with reasonable regularity, show an interest in and take part in the activities of the chapter, and pay dues.
- Section C State dues for each year shall be set at the State Convention. Chapter dues mailed to the state association shall include both state and national dues.
- Section D All former members of a local chapter whose state and national dues were not paid for the previous fiscal year must be reinstated to membership before they can qualify as active members.
- Section E Students must pay dues for the fiscal year on or before December 1, or they automatically lose their membership and must be reinstated in order to remain an active member of a local chapter with the exception of first year affiliated chapters whose dues are not due until April first of the school year.
- Section F Treasurers of local chapters will send to the state advisor on or before December 1, a preliminary report of paid active membership with a check covering the total amount of state and national dues collected. This report will show membership by classes. The last date to pay dues and remain in good standing with the Idaho FFA Association will be May 1.
- Section G If any local chapter is not in good standing for a period of twelve months, delegates in the annual meeting of the state association shall have the power, upon recommendation of the board of directors, to withdraw or suspend the charter of the local chapter and refuse official representation at the annual meeting of the state association. When and if such action is taken, the chapter in question shall be denied the regular privileges enjoyed by official chapters. By meeting the requirements for good standing, a chapter may be reinstated at any time by action of the board of directors.
- Section H In case a local department of AFNR education in which a chartered chapter of FFA is located is discontinued, the chapter may be permitted to operate officially for a period not to exceed 36 months from the date of the discontinuance, providing supervision and guidance can be given to the chapter work by a member of the school faculty having the approval of the state advisor. Local chapter charters must be surrendered to the state advisor at the end of the 36-month period if an AFNR education program is not in operation again at that time. No new members may be enrolled in the FFA chapter during this discontinuation period.

ARTICLE VI. PROCEDURE FOR ELECTING STATE OFFICERS

- Section A A nominating committee shall consist of one member from each of the ten district associations. The nominating committee shall appoint one of these members as committee chairman. Three adult members with FFA experience and a background in AFNR will be approved by the Board of Directors to serve as voting members for a total of 13 on the committee. This committee shall study and review the

qualifications of all active members applying for state office. This committee shall report during the annual meeting of the state association. The election shall be by a majority vote of the delegates present based on the report of the nominating committee. The state FFA advisor will select a non-voting committee coordinator to facilitate the nominating process.

Section B State officers will be elected to serve from one leadership conference through the next leadership conference. They cannot be re-elected. If, in case of extreme emergency, a state convention is not held, the student officers already serving shall continue to hold office through the next state convention.

ARTICLE VII. PROCEDURE FOR CHOOSING CANDIDATES FOR THE STATE FFA DEGREE

Section A Neatly compiled applications must be submitted by each candidate with approval of their local chapter to the district selection committee on or before the date set by the district advisor. The district advisor shall set this date so the application may be reviewed, approved, and forwarded to reach the state advisor not less than 50 days prior to the state convention. Material sent in after this date shall not be considered. The application must be submitted as directed by the state advisor. The application submitted to the district selection committee must be accompanied by complete and accurate records of the supervised agricultural experience programs of the candidates. The material shall be considered complete and final as submitted.

Section B The credentials of each applicant shall be considered by the state advisor or a selection committee appointed by the state advisor. The state association may elect from this group all candidates for the State FFA Degree who meet the minimum qualifications for the degree.

ARTICLE VIII. PROCEDURE FOR CHOOSING CANDIDATES FOR THE AMERICAN FFA DEGREE

Section A A neatly compiled application must be submitted for each candidate by the local chapter to the state advisor by the state association's prescribed annual deadline. All material shall be considered complete and final as submitted through the AET.

Section B The credentials of each applicant shall be considered by the state advisor or a selection committee appointed by the state advisor.

Section C Neatly compiled applications conforming to regulation guide forms prepared and distributed by National FFA must be submitted and may be accompanied by complete, accurate records of the supervised agricultural experience program conducted by each candidate.

Section D Applications and credentials for those candidates selected by the state association which are to be submitted to the national organization shall be forwarded by the state advisor to the National FFA Organization.

ARTICLE IX. PROCEDURE FOR ISSUING CHARTERS TO LOCAL CHAPTERS

Section A Chapters shall apply through the state advisor for affiliation with the FFA organization. Such letters of intent shall be signed by the chapter president, secretary, and advisor. The following material shall accompany the application for a chapter charter:

1. Copy of the proposed constitution and bylaws that are not in conflict with the national, state, or district constitutions.
2. Copy of the annual program of activities.
3. Complete list of charter members.

Section B

After the charter application has met all requirements and been approved by the state advisor, the charter shall be signed by the state president and state advisor and delivered to the chapter when convenient.

Section C

The delegates at any annual state association meeting shall have the power to suspend any chapter charter upon receipt of evidence of infringement of provisions of district, state, or national constitutions.